

Two Rivers Regional Council of Public Officials

Governing Board Executive Committee Meeting Minutes

107 N 3rd, Quincy, IL 62301

November 1st, 10 AM

Call Board Meeting to Order – Derek Ross 10:01 am

- Derek Ross called the meeting to order at 10:01 AM
- In attendance: Governing Board Executive Committee (quorum met)- Derek Ross, Natalie Roseberry, Mark Yingling.
- Staff in attendance: Jeremy Oshner, Mike Muehl, Trista Malone.

Approval of Minutes from Previous Board Meeting*** 10:02 am

- Mark Yingling motions to accept the minutes, Natalie Roseberry seconded.
- The minutes were accepted unanimously.

Approval of Executive Committee Meeting Minutes *** 10:03 am

- Minutes for 5/24/22
 - Natalie Roseberry motions to accept the minutes, Mark Yingling seconded.
 - The minutes were accepted unanimously.

Executive Director's Report – Jeremy Oshner *** 10:04 am

- The Executive Director reports the Pike Building project will be extended and could take another 3-4 weeks for completion, TRRC will not be continuing with FEC Academy as they were not understanding of our rural location. We have another employee in the Agency Capacity Training.
- Natalie Roseberry motions to accept Executive Director's report and Mark Yingling seconded.
- The report was accepted unanimously.

Agency Department Reports *** 10:09 am

- Mike Muehl discusses the mistake Comptroller's office made which restricted cash funds for approximately a month; it is resolved.
- Derek Ross asks general questions about the line of credit.

Old Business

- No old business

New Business

- Foundation Board Appointments *** 10:11 am
 - Tabled until January Governing Board meeting.
- Liberty Bank Accounts Approval Resolution *** 10:14 am
 - Mark Yingling motions to approve the resolution allowing the Executive Director to establish a line of credit and open accounts with Liberty Bank, Natalie Roseberry second.
 - The motion passed unanimously.



- TRRC Volunteer Policy *** 10:17 am
 - Mark Yingling asks general questions about Volunteer Policy.
 - Derek Ross asks about the procedures of the Volunteer Policy.

- TRRC Document Retention Policy *** 10:20 am

- Personnel Standards Update *** 10:22am
 - Jeremy Oshner discusses changes to Personnel Standards including the Employee Annual Leave buyback and Civic Activity Leave.

- Agency Strategic Plan for 2024 – 2027 *** 10:32
 - Natalie Roseberry motioned to group together TRRC Volunteer Policy, TRRC Document Retention Policy, Personnel Standards Update, and Agency Strategic Plan for 2024-2027, Mark Yingling Seconds.
 - The motion passed unanimously.

Public Comment & Announcement – Open

- **No Comment**

Adjournment*

- Derek Ross motioned to adjourn: Natalie Roseberry seconded.
- Meeting adjourned at 10:33 AM

*Indicates some action is required for this agenda item

**Indicates discussion and possible vote

***Indicates discussion, vote, and handouts

