

Two Rivers Regional Council of Public Officials
Governing Board Meeting Agenda
107 North 3rd Street, Quincy, IL 62301
July 9th, 6:00 p.m. - 7:00 p.m.

Call Board Meeting to Order/Welcome/Introductions

Present: Becky Weed, Steve DeMoss, Ryan Niekamp, Bill Stalder, Kevin Endbrook, Peggy Perry, John Birch, Charles Bainter, Dave Bellis, Jeanna Yingling, Mark Sprauge and staff: Jeremy Oshner, Jon Vrandenburg, Rachel Rabe, Becky Pruden, Charles Bell

- Approval of Minutes from June 2020 Meeting
- Approved with motion by Ryan Niekamp and Chuck Bainter
- Governing Board Chairman's Report
- Still discussing ED position

Deputy Executive Director's Report

- COVID-19 Update
 - Positive staff member in office, quarantined for week of June 29
 - No additional positive test
- Strategic Plan 2020-2023 Update
 - Working on it and elite solutions
- File Management
 - Getting approval from funders to go digital
 - DHS has approved
 - Will look at offsite options
- Office 365 Update
 - Not able to complete due to quarantine
 - Will be done next week
- Looking into HR solutions for contract
 - Approved with motion by John Birch Ryan Niekamp

Agency Department Reports

- Financial Report – Rachel Rabe
 - Financial reports very preliminary
 - Audit prework went well
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- Community Action – Becky Pruden
 - LIHEAP ended, applications must be in next week
 - Will restart on 7/27/20- instead of October
 - PIPP recertifications starting
 - WNCF has a new program
 - CSBG Modification approved, will be looking for truck soon
 - Looking at new leak in roof of Reachout
 - MECCO putting together report on building
 - Very busy with grants- Housing grant spent
 - Some items were not resolved for Organizational Standards, but will need to take additional action to avoid future non-compliance
 - Discussion on Board orientation, will want to implement in the near future
- Weatherization – Jon Vrandenburg
 - Training is back on every other week
 - Hopefully will complete in September so we can do our own assessments
 - Working with community services to make sure applications are in place once work can begin
 - Compiling catalog for these to make sure that we are being fiscally responsible
 - Questions regarding when prevailing wage is required, but it is based on source of funding and building type
- Workforce Development – Jeremy Oshner
 - Minimal client interaction due to COVID

- WIOA contract renewed through Dec only for 6 months due to turnover issues, but should renew at that time without issue
- Going through contracts and reporting for SNAP and TANF, but no referrals until DHS opens
- IYIP grant was reinstated, but our counties are no longer eligible so we can not pursue
- Community Development Charles Bell
 - Grant for Payson water tower has been submitted and has a good chance for funding, we will get \$1,400 fee for helping
 - Performance report due tomorrow for EDA and that was submitted yesterday- good report due to excellent involvement
 - Have made some headway in Morgan county in helping with grant through EDA due to Chad's involvement
 - Working with other communities on funding, but due to time constraints were not able to complete before application deadlines so those may not go through until next year
 - Land bank still being discussed and how to bring the other counties into the economic development process and give them ability to join in some decision making for those topics
 - Quincy has about 1000 properties that might qualify for this program
 - No emergency loan applications have been submitted
 - New RLF loan closing on Tuesday for \$125,000

Reports approved with motion by Dave Bellis second by John Birch

Old Business:

- ED Search- Closed Session
- Motion to move to closed session by Dave Bellis and Ryan Niekamp
- Closed Session: Determined to promote Jeremy Oshner to Executive Director
- Approved with motion by Dave bellis and Second by Kevin Endbrook

New Business:

None

Public Comment & Announcement Section – None

Adjournment

Approved with a motion by John Birch and Steve DeMoss