

TWO RIVERS REGIONAL COUNCIL
GOVERNING BOARD
Discussion Notes-Due to No Quorum
September 13, 2018 at 6:30p.m.

TRRC Office
107 N. Third Street, Quincy, IL 62301

1. Call to Order: No quorum established.
2. Roll Call:
 - Present: Theresa Bockhold, Secretary/Treasurer; Ryan Niekamp, Vice-President; John Birch, Member; Rebecca Weed, Member, Staff: Tamitha Ague, Executive Director; Contracted Staff: Charles Bell, QBTC
 - Absent: John Heidbreder, Member; Peggy Perry, Member; Derek Ross, Member; Max McClelland, Chairperson; Rick Garthaus, Member; Charlie Hull, Member; Chris Billingsley, Member.
3. Approval of Minutes (motion needed): Unable to Approve due to not having a quorum
4. Executive Director's Report – Tamitha R. Ague (motion needed): Not able to obtain due to not having a quorum. Tamitha gave a general overview of items she has been working on since the last board meeting in July.
 - a. Burglary Update-Trial Late September
 - b. Office/Agency Grants
 - i. Marion Gardner Jackson-Equipment-\$50,000-Submitted, Award Notification will be December 24, 2018
 - ii. HUD-Coordinator-\$300,000-Submitted; Award Notification will be in October 2018
 - c. Operations
 - i. D&O Insurance, Health Insurance for Staff-Representative from Winters Insurance Company, Quincy, IL--Did not attend due to no quorum
 - ii. Office Update-Calendar & Functions
 - Calendar: Have developed a TRRC Agency Calendar of events for staff to participate in; Halloween Costume Contest Oct. 31, 2018; Gift Wrapping Table Fundraiser in Nov. at Quincy Craft & Christmas Market; Christmas Cubicle Decorating Contest first week of Dec. 2018; Christmas Party-Dec. 21, 2018-working on donations and fundraisers (Kohl's, Scentsy, etc) to support cost;
 - Office: CPR Training for staff; Cubical dividers for desks for confidentiality with clients; New Two Rivers Logo and Signage on office door; New office staff business cards & letterhead; Office Acronyms Listing; Organizational Chart; Staff Insurance Review with Insurance Agencies; Changed D&O Insurance Policy and Carrier with a \$6218.00 savings to TRRC
 - Agency: Follow up on the Pike County Building structure was requested for the next meeting; Agency Risk Assessment is being developed; Bylaws are being updated

- Programs: CSBG performed an audit on TRRC's CAA division- results are pending
- 5. Fiscal Report - Theresa Bockhold--No Report due to TRRC currently in an audit review for 2017-2018 and no quorum
- 6. Department Reports (motions needed) Unable to Approve due to not having a quorum
 - a. LIHEAP – Becky Pruden (Not Present & No Written Report)
 - b. Weatherization (WX) – Becky Pruden (Not Present & No Written Report)
 - c. Workforce Development (WIA) – Jeremy Oshner (Not Present & Written Report Submitted)
 - d. Community Development (CD) – Charles Bell/Earl Bricker; Charles Reported
 - EDA: July to December meetings with all 7 County Boards of the EDA group; Recruiting & rebuilding new board members for the Comprehensive Economic Development Strategy (CEDS) Board; Morgan, Scott, & Cass would like to withdraw from the current federal Economic Development region with TRRC-TRRC requested 6 months probation before making a decision-it was granted by the counties. Earl will be working with Cass on a Ethanol Plant.
 - e. Revolving Loan Fund (RLF) – Charles Bell/Earl Bricker-No report given
- 7. Personnel Committee – (motion needed) Unable to Approve due to not having a quorum
 - a. Appointment: Charlie Hull & John Birch-Pike County; Rick Garthaus-Brown County
- 8. Finance/Building Committee Report – (motion needed) Unable to Approve due to not having a quorum
 - a. Casey’s Building-Mt. Sterling, IL-- Casey's Building in Mt. Sterling has 2 potential buyers
 - b. TRRC Audit--TRRC currently is in the 2017-2018 Annual Audit Review
- 9. Old Business
 - a. Landbank Grant Update--First stage has been initiated with the completed grant paperwork for the feasibility study to begin within the next month
- 10. New Business
- 11. Other Business
- 12. Public Comment/Input
- 13. Executive Session (if needed)
- 14. Final action may or may not occur in the open session
- 15. Adjournment-8:20pm