

TRRC Governing Board Meeting

Minutes for 10/12/2017

Max McClelland called the meeting to order at 6:24 PM and roll call was taken. In attendance were Theresa Bockhold, John Heidbreder, Ryan Niekamp, Rebecca Weed, Peggy Perry, Kaye Iftner, Derek Ross, Chris Billingsley, and Max McClelland. Staff in attendance were Mike McLaughlin, Lisa Garner, and Jeremy Oshner. The Chairman declared a quorum present.

Mike indicated that there were two sets of minutes for the previous two meetings since no minutes were available at the last meeting. Ryan Niekamp motioned that the both sets up minutes be approved and Rebecca Weed seconded the motion. Motion passed unanimously.

Max called for the Executive Director's report. Mike said that he changed his format for his report. He mentioned that he's had a lot of meetings and spent a lot of time trying to get contractors to look at the buildings in Mt. Sterling. The Quincy Business and Technology Center had a major water line break and it has been fixed and the water is back on at the building.

A contractor from Quincy did come to look at the buildings but due to family issues has not been able to respond with numbers. October 1st was the first day for LIHEAP and he was up front greeting customers and processing the clients that came in for services. There were over 225 appointments scheduled by the end of the day and the appointments are booked out to 11/22/17. The next group starts 11/1/17 and LIHEAP opens up to the public on 12/1/17. These appointments make up about 50% of total appointments with the other counties making up the other half.

John Heidbreder asked about LIHEAP and how the services are administered. He then asked about how much money we have for that and Mike and Lisa Garner said that we have not received that grant yet. There was some discussion on how LIHEAP was funded and paid for with Lisa Garner. John then asked about who could receive services.

Ryan Niekamp motioned that the Executive Director's report be accepted and Rebecca Weed seconded the motion. The motion pass unanimously.

Max called for the Fiscal Report. Lisa Garner talked about the cash balances and she also indicated that she added how cash was divided by the grants. She presented some information on grants and funding. She said that they were having issues with the EDA Grant and the system that it utilizes. They are trying to get the system up and running again. More information was given detailing some of the individual grant accounts.

John asked about fund balance in the bank. Lisa explained to him that there is currently \$61,698.79 cash in the account.

John Heidbreder moved that the Fiscal Report be accepted and Rebecca Weed seconded the motion. The motion passed unanimously.

Max then asked for the department reports.

Mike said that Becky was not here tonight since she is getting ready for World Food Day on the following day. He asked that the board members read over her report. They did and then Lisa indicated that Ameren had given Two Rivers \$53,172 to help with LIHEAP funding. Mike asked for questions.

Max asked about Weatherization. Mike talked about letting Tom go and working on a contract with an agency down South to do the Weatherization program. Mike said that Two Rivers is looking about taking 25% for administration and giving the contractor and giving 75% for operation of the program to the contractor. Ryan Niekamp asked if this was similar to what Two Rivers was looking at doing with Jacksonville and Mike indicated that it was. The issue was that Jacksonville could not do both the mechanical and architectural components.

John then asked if the government ever monitored this program. Mike told him that there were inspections. Some discussion was made on how the monitoring was done for the program.

Then Mike talked about a program that Ameren was trying to offer to give more monies for assistance with weatherization. Ameren and Illinois are having issues coming to term with this. Discussion continued on how this might work out.

Derek Ross asked about the qualifications for weatherization and Mike told him that the program was income based. Some more discussion took place on the weatherization program and the opportunity with Ameren.

Jeremy Oshner began presenting the Workforce Development report. He said that we have received funding for WIOA up through December. He then talked about taking application for an open position within his department. He reported that the recent fiscal monitoring went well and Lisa added that it did go well.

He talked a little about the SNAP & TANF program and the numbers in the programs. He reported that he had a meeting with the regional director for those programs recently. At that meeting, there was discussion about meeting the numbers for TANF and how it will be difficult to do that since there are not enough people in the area getting TANF to meet the need of our program.

EPIC has reached its number of 5,000 individuals for that program. There was also a fiscal monitoring for that program. Lisa said that there were no issues with this monitoring either. She also took this time to mention that the full audit for TRRC did not take very long and Mike said that they billed us less this year.

In the rental housing program there are currently 30 enrolled with 1 opening. Jeremy then reported on a meeting that Elaine Davis had with IACAA. They sent a new hire for their agency to be trained by Elaine IACAA is our oversight group so they sent someone to learn from us on how to do oversight. It was mentioned that this was a good indicator that the program was being run well.

Mike then commented that Jeremy should talk about the form that Lisa McDonald had created. Lisa McDonald had made a report for the EPIC program that the state liked and took it to distribute to all of the other agencies running EPIC.

The report moved on to WISE and the One-Stop service numbers. John asked a question about visitor and some discussion ensued on that topic. He then had a question on TANF and the numbers we need to meeting. That question was then answered as well.

Mike reported on Community Development on behalf of Charles. The CEDS is now on the website. He talked about a major upgrade to the LaGrange lock and dam. He said we got an additional \$50,000 total for the port commission.

He said that they had decided not to submit a Tiger grant since Quetica (the group assisting with the marketing study) indicated that more information was really needed in order to be successful. Some discussion continued on this topic. Some discussion was made about the site for the port and Two Rivers is working with the City of Quincy to utilize the city barge dock. There is also a meeting set up with the property owners of the property next to where the old Celotex building is located. There was a little more discussion in this property.

Mike mentioned the water break at the Quincy Business and Technology Center. Mike said the running of the QBTC was going well. John then asked about a funding issue and Lisa told him that the numbers he was referring to were for a reimbursement.

Mike then moved on to the loan report. He said that Hofmeister Welding Inc. sent in a check for two payments to bring him up to July so they are still behind. He said the other three loans were really no good.

Mike reported that he and Charles had a meeting in Springfield where they learned that Mark Field from Liberty would take the revolving loan over so that they could re-loan the money. This has not been finalized though. Some more discussion took place about the loans.

Ryan Niekamp motioned to accept the department reports and Rebecca Weed seconded. The motion passed unanimously.

Max asked for the personnel report and Rebecca Weed indicated that she had nothing to report. Mike talked about Jeremy hire additional staff and then moved on to talking about Shelly McCarthy working on the opportunity with the VISTA program and the workers we can get from that program.

There was no building report. Rebecca then said that Mike did have something to bring up about the building. Mike said he is having a very difficult time find contractors to look at the buildings in Mt. Sterling.

One contractor did go in and look at both buildings he said that it would be easier to go in an and gut the Casey's building since they would have to move people out of the current building in order to get all the work done that needs to be done.

Theresa Bockhold asked about potential buyers that she thought we had and Mike said that it has not gone to sealed bids yet. Some more discussion was had about the building situation.

Max asked for new business. Mike said that Two Rivers has a big challenge going forward with so many reports that we have to do because of the new GATA requirements. Some minor discussion took place on GATA. Mike said that they want us to make a new strategic plan, personnel policy, and lots of other updates.

Mike reported that staff is currently under a lot of pressure but is doing an outstanding job. He said that the new facility was working out well which has helped a lot and given Mike time to do other things.

There was no other business.


There was no public input.

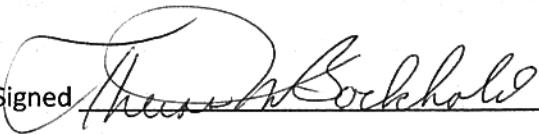
There was no executive session.

Max asked for a motion to adjourn. Rebecca Weed motioned and Theresa Bockhold seconded. The motion passed unanimously.

Meeting adjourned at 7:28 PM.

Minutes respectfully submitted by Jeremy Oshner.

Signed , Max McClelland, Chairman Date 1-18-18

Signed , Theresa Bockhold, Secretary Date 1-18-18