

TWO RIVERS REGIONAL COUNCIL

GOVERNING BOARD

AGENDA

JANUARY 12, 2017

6:30 PM

1. CALL TO ORDER
 2. ROLL CALL
 3. APPROVAL OF MINUTES (MOTION NEEDED)
 4. EXECUTIVE DIRECTOR'S REPORT (MOTION NEEDED)
 5. FISCAL REPORT (MOTION NEEDED)
 6. DEPARTMENT REPORTS (MOTION NEEDED)
 - A. LIHEAP
 - B. WEATHERIZATION
 - C. WORKFORCE DEVELOPMENT
 - D. COMMUNITY DEVELOPMENT (CD)
 - E. REVOLVING LOAN (RLF)
 7. PERSONNEL COMMITTEE (MOTION NEEDED)
 8. FINANCE/BUILDING COMMITTEE REPORT (MOTION NEEDED)
 - 9 .OLD BUSINESS
- NOMINATING SLATE OF OFFICERS - 2017 CHAIRMAN - MAX MCCCELLAND, VICE CHAIR - RYAN NIEKAMP, SEC/TREASURER - THERESA BOCKHOLD
10. NEW BUSINESS - ELECTION OF OFFICERS, RESOLUTION FOR EDA
 11. OTHER BUSINESS - GOVERNING BOARD APPOINTMENTS TO FOUNDATION BOARD
 12. PUBLIC INPUT
 13. EXECUTIVE SESSION (IF NEEDED)
 14. FINAL ACTION MAY OR MAY NOT OCCUR IN THE OPEN SESSION
 15. ADJOURNMENT

Governing Board
Meeting Minutes
Location: Quincy Administrative Office
1125 Hampshire Quincy
January 19~~th~~ 2017

Board Members Present

Kaye Iftner
Theresa Bockhold
John Heidbreder
Jed Parn
Derek Ross

Max McClelland
Peggy Perry
Ryan Niekamp
Rebecca Weed
Patrice Mills

Board Members Not Present:

Carrie Martin

Others Present:

Michael McLaughlin
Lisa Garner
Jeremy Oshner

Becky Pruden
Charles Bell

Kaye Iftner called the meeting to order Roll call was taken by Becky Pruden and a quorum was declared.

The board minutes for November 10 2016 meeting were reviewed.

A motion was made to approve the minutes by Jed Parn; 2nd by Rebecca Weed, all ayes, motion carried.

Director Report

Mike McLaughlin gave the report. He explained to the board that we are in the process of getting ready for the move to the new location at 107 N 3rd. There are a few areas of concern over selling the building; another environmental study may be done. We have down sized our office inventory in preparation of the move. We will contact Clayton Work Camp and ask for help moving the large/heavy items. We have a semi-trailer that will be used for storing files and equipment and kept off site. Quincy Medical Group bought the building. Jed Parn made the motion to accept the Executive Director report; 2nd by Rebecca Weed, all ayes, motion carried

EXECUTIVE DIRECTOR REPORT:

ATTENDED REDC QUARTERLY MEETING AT THE QB&T CENTER IN QUINCY, HAD A RLF MEETING WITH JOHN JOHNSON, CHARLES BELL AND MYSELF AT TRRC

ATTENDED WIU PRESIDENTS REGIONAL MEETING AT OLC IN QUINCY, WEBINAR FOR EDA, SUBMITTED WORK ON GRANTS ONLINE REQUIREMENTS

IN SPRINGFIELD FOR EXECUTIVE BOARD AND IL VENTURES BOARD MEETINGS

ATTENDED TRI STATE SUMMIT IN IOWA ALSO FROM TRRC WERE CHARLES BELL, ELAINE DAVIS AND CARLOYN WHITE

CONFERENCE CALL WITH DALISTSO FROM IACAA REGARDING NO STATE BUDGET

TOOK LISA G, BECKY P, MYSELF VIEWED 3RD AND MAINE LOCATION AND SPACE, ADDITIONAL LAYOUT WORK ON CUBILCES AND OFFICES

HAD A CEDS MEETING WITH PIKE COUNTY REGIONAL ECONMIC CORPORATION IN PITTSFIELD

MEETING WITH BLANCHE, WX KETH HERE FROM CHICAGO AGAIN FOR FOLLOW UP, BLANCHE, DIANE FROM IDES HAD LUNCH TO DISCUSS AGENCIES WORKING TOGETHER AT 3RD AND MAINE, TIGER DEBRIEFING, INTERVIEWED PAT QUALLS FOR INTAKE POSITION, WALK THROUGH WITH REGGIE SUMMERS FROM QMG

BECKY AND I ATTENDED CSBG ROUNDTABLE MEETING IN SPRINGFIELD

MEET WITH KEITH ON WX ISSUES, INSERTED NAMES ON LEGAL NOTICES TO QUIT FOR RENTERS, JOHN HEIDBREDER AND I SERVED ALL NOTICES TO RENTERS, GOT SIGNED RECEIPT FROM ALL

MEETING WITH DIANE AT IDES, HAD TWO CONF CALLS, REVIEWED WIOA MATERIALS, EMAILS

CONF CALL FOR IL VENTURES, MEET WITH CDS REGARDING MOVING COMPUTER EQUIPMENT

ATTENDED GIS MEETING AT OLC, CONF CALL WITH BLANCHE, AL AND JANICE FROM STATE IDES OFFICE REGARDING MOVE AND LEASE

WORKED ON SUBMITTING AFI QUARTERLY REPORT, MEET WITH DAINE AT IDES REGARDING STATE REQUIREMENTS

CONF CALL GREDF REGARDING PORT, SPENT THE MOST OF THE REST OF THE DAYS LOOKING THROUGH FILES AND FIGURING OUT THINGS FOR MOVE, MANY WERE OUT SICK AND SOME OFF TO USE UP THEIR TIME BEFORE END OF YEAR

ON THURSDAY THE 22ND WE HELD THE STAFF CHRISTMAS PARTY AT THE QUINCY GOLDEN CORRAL, I PICKED UP THE COST AS MY PRESENT TO THE STAFF FOR THEIR OUTSTANDING WORK AND DEDICATION FOR 2016, EVERYONE ATTENDED EXCEPT KEVIN JACKSON FROM MT STERLING AND BECKY PRUDEN WHO WAS STILL OUT SICK, 24 IN ALL ATTENDED

ATTENDED PIKE COUNTY ED MEETING IN PITTSFIELD

WENT OUT TO B&B LIVESTOCK TO VIEW CARGO TRAILERS, TALKED WITH DAVE RAKERS AT FIRST BANKERS TRUST ABOUT PAYOFF AND CLOSING DATE

MEETING WITH BLANCHE ON MODIFICATION FOR MORE MONEY

CONF CALL IL VENTURES, COPIER COMPANY REGARDING NEW OR REBUILT COPIERS, MEETING IN MACOMB WITH JEREMY AND DIANE FROM IDES FOR BLANCHE

WORK ON BOARD MINUTES AND CALLS TO KAYE REGARDING ANNUAL MEETINGS, MEMBERS

ATTENDED GREDF ANNUAL MEETING AS OUT GOING CHAIRMAN OF THEIR BOARD

Two Rivers Regional Council of Public Officials
Agency Funding Sources FY 2017
Attachment A

GRANT DESCRIPTION	GRANT NUMBER	GRANT TERM	GRANT AMOUNT	FEDERAL CFDA #	FUND #
DCEO - IL Department of Commerce and Economic Opportunity					
CSBG - Community Service Block Grant	16-231004	01/01/16 - 03/31/17	241,536.00	93.569	59916
Weatherization Assistance Program - HHS	16-221004	06/01/16 - 06/30/17	296,703.00	93.568	53116
Weatherization Assistance Program - State	17-251004	12/9 07/01/16 - 06/30/17	80,080.00		53217
Weatherization Assistance Program - DOE	13-404004	11/7 07/01/16 - 06/30/17	133,611.00	81.042	53017
LIHEAP - Low Income Home Energy Assistance Program - HHS	16-224004	10/01/15 - 06/30/17	964,759.00	93.568	57016
LIHEAP - Low Income Home Energy Assistance Program - HHS	17-224004	NOGA 10/01/16 - 06/30/18	476,424.00	93.568	57017
LIHEAP - Low Income Home Energy Assistance Program - State	17-254004	11/17 07/01/16 - 06/30/17	693,231.00		57117
EPIC - The Employment Opportunities, Personalized Services, Individualized Training, Career Planning Program	15-762020	02/01/16 - 01/31/18	241,800.00	10.596	65016
IDHS- Illinois Department of Human Services					
Emergency & Transitional Housing	FCSVH00537	07/01/16 - 06/30/17	32,718.00		43317
Homeless Prevention	FCSVH00200	07/01/16 - 06/30/17	34,930.00		41017
SNAP	FCSVG00271	07/01/16 - 06/30/17	150,321.00	10.561	61017
TANF Job Placement	FCSVG00084	07/01/16 - 06/30/17	144,900.00	93.558	61917
DOL - Department of Labor - Passed thru Western IL Works					
WIA ADULT PROGRAM	14-681014	07/01/16 - 09/30/16	58,434.00	17.258	68917
WIA YOUTH ACTIVITIES	14-681014	07/01/16 - 06/30/17	75,471.00	17.259	68917
WIA DISLOCATED	14-681014	07/01/16 - 09/30/16	59,085.00	17.277	68917
IHDA - Illinois Housing Development Authority					
Passed through Illinois Association of Community Action Agencies Rental Housing Support Program		09/01/08 - PRESENT	194,992.00		13900
USDA - United States Department of Agriculture					
HPG - HOUSING PRESERVATION GRANT		09/17/14 - 12/31/16	6,943.75		13714
U.S. Department of Commerce					
Passed through EDA - Economic Development Administration: District Planning Assistance Program	06-83-05987	07/01/16 - 06/30/17	54,628.00	11.302	06917
TOTAL PROGRAM AWARD FY 2016 BUDGET			<u>3,940,566.75</u>		

Two Rivers Cash Balances

Report Date 12/31/2016

Account Local Name	Bank or Institution Where Held	Statement Begin Cash Balance	Monthly Income	Monthly Expense	Statement End Cash Balance
Consolidated Acct	First Bankers Trust	\$ 104,346.43	\$ 507,695.82	\$ 459,903.27	\$ 152,138.98
Hampshire Bldg Acct	First Bankers Trust	\$ 54,679.55	\$ 11,002.05	\$ 6,119.99	\$ 59,561.61
TRRC-IHDA	First Bankers Trust	\$ 13.61	-	-	13.61
EDA / RLF Sequestration Acct	First Bankers Trust	\$ 154,334.73	\$ 54,245.89	-	208,580.62
Project Reserve Fund	First Bankers Trust	\$ 7,251.49	0.30	2.00	7,249.79
EDA REVAL Loan Acct	First Bankers Trust	\$ 182,285.15	949.68	54,237.76	128,997.07
TRRC IDA Project 818	Members First Comm Cr Union	\$ 5,580.87	3.52	-	5,584.39
TRRC IDA Project 819	United Community Credit Union	\$ 1,850.73	0.47	-	1,851.20
Cafeteria Plan Acct	First Bankers Trust	\$ 242.29	3,726.12	1,082.97	2,885.44
EDA Planning Grant Project	First Bankers Trust	\$ 56.24	-	-	56.24
Annual Leave Account	First Bankers Trust	\$ 40,532.93	1.67	-	40,534.60
Project Reserve Acct 817	Mercantile Bank	\$ 926.29	0.04	-	926.33
Pike Reach Out Center	Farmers State Bank	\$ 15,283.87	6,590.69	-	21,874.56
Revolving Loan Fund	United Community Bank	\$ 145,149.14	23.86	-	145,173.00
Flood Donations	United Community Bank	\$ 32,588.48	159.00	-	32,747.48
		<u>\$745,121.80</u>	\$584,399.11	\$521,345.99	<u>\$808,174.92</u>

Two Rivers Cash Balances

Report Date 11/30/2016

Account Local Name	Bank or Institution Where Held	Statement Begin Cash Balance	Monthly Income	Monthly Expense	Statement End Cash Balance
Consolidated Acct	First Bankers Trust	\$ 159,458.77	\$ 219,182.31	\$ 274,294.65	\$ 104,346.43
Hampshire Bldg Acct	First Bankers Trust	\$ 53,478.38	\$ 11,351.95	\$ 10,150.78	\$ 54,679.55
TRRC-IHDA	First Bankers Trust	\$ 13.61	-	-	13.61
EDA / RLF Sequestration Acct	First Bankers Trust	\$ 154,328.39	6.34	-	\$ 154,334.73
Project Reserve Fund	First Bankers Trust	\$ 7,253.19	0.30	2.00	\$ 7,251.49
EDA REVAL Loan Acct	First Bankers Trust	\$ 181,458.72	826.43	-	\$ 182,285.15
TRRC IDA Project 818	Members First Comm Cr Union	\$ 5,580.87	-	-	\$ 5,580.87
TRRC IDA Project 819	United Community Credit Union	\$ 1,850.73	-	-	\$ 1,850.73
Cafeteria Plan Acct	First Bankers Trust	\$ 254.96	-	12.67	\$ 242.29
EDA Planning Grant Project	First Bankers Trust	\$ 56.24	-	-	56.24
Annual Leave Account	First Bankers Trust	\$ 40,531.26	1.67	-	\$ 40,532.93
Project Reserve Acct 817	Mercantile Bank	\$ 926.25	0.04	-	\$ 926.29
Pike Reach Out Center	Farmers State Bank	\$ 16,896.61	7,134.62	8,747.36	\$ 15,283.87
Revolving Loan Fund	United Community Bank	\$ 144,925.31	223.83	-	\$ 145,149.14
Flood Donations	United Community Bank	\$ 30,468.48	2,120.00	-	\$ 32,588.48
		<u>\$797,481.77</u>	\$240,847.49	\$293,207.46	<u>\$745,121.80</u>

LIHEAP FED & STATE

July 15 - June 16

	Adams	Brown	Pike	Schuyler	RA	Total
Number of households served	581	110	330	135	118	1,274
Denied households						
Expended	\$574,707	\$80,395	\$259,854	\$99,536	13,919	1,028,411
PIPP						
Number of households -	180	38	95	45		358
2015 PIPP	\$157,178	\$42,657	\$81,362	\$63,423		344,620
Obligated	\$156,671	\$35,297	\$75,552	\$35,759		303,279
Total Unobligated	\$507	\$7,360	\$5,810	\$27,664		41,341

Emergency Furnace Final

	1	1	2	3		7
Obligated						0

Warm Neighbors/Cool Friends

	Brown	Pike	Schuyler	Total
Number of households	30	3	17	50
Amount obligated	6391.5	507	2644	9,543

Ameren Grant

	Adams	Brown	Pike	Schuyler	Total
Number of households	65	19	12	11	107
Obligated	19500	5700	3600	3300	32100
Total remaining				Balance	21,300

Becky Pruden

1/18/2017

[illegible]

Food Pantry- Households Served

Food Pantry- Households Served													Ongoing				
	January	February	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec					
Brown	162	181	215	175	216	176	196	303	203	220	251	373					
Individuals	530	569	633	525	668	535	648	963	643	671	769	1001					
Pike	681	627	674	695	660	736	718	849	723	653	710	471					
Individuals	2023	1868	2003	2119	1966	2221	2222	2570	2150	1980	2111	1342					
Total	843	808	889	870	876	912	914	1152	926	873	961	844					

Brown County Youth

Brown County Youth											
		Ongoing							Total		
January	February	March	April	May	June	July	August	September	October	November	December
17	18	21	18	20	34	36	24	26	23	18	25

1/18/2017

General Revenue Fund (GRF)

	Adams	Brown	Pike	Schuyler	Total
Number of households	5	6	1	4	16
Funds expended	2,383.00	\$ 2,133.00	138	\$ 1,677.00	\$ 6,331.00

Emergency Food and Shelter Homeless

	Adams	Brown	Pike	Schuyler	Total
Number of clients					
Funds expended					

Schuyler County United Way (SCUW)

	5000
Number of households	13
Funds Expended	\$ 3,432.57
Balance	\$ 1,567.43

Brown County United Way (BCUW)

	\$11,825.00
Number of households	40
Funds Expended	10,074
Balance	\$ 1,751.00

Workforce Department Board Report

1/12/17

Program Review

Workforce Innovation & Opportunity Act (WIOA)

We have been doing new enrollments for the upcoming semester since December. This should be finished by the end of next week. We have been working with Quincy University & Jiffi Stop employees due to layoffs within those employers. Currently working on a new budget since we were given a budget modification last month.

We will be looking at starting a Job Club in each of the counties here soon. There is already one running in Adams County.

Trade Adjustment Assistance Reauthorization Act (TAARA)

Still continuing to work with Trinity Industries employees. We have several new enrollments for training that have been ongoing and those clients will be starting training in January.

Supplemental Nutrition Assistance Program – Employment & Training (SNAP E&T)

DHS is still referring a lot of clients to this program on a regular basis. We have had 54 clients referred since the last board meeting. Nothing new to report for SNAP

Temporary Assistance for Needy Families (TANF)

DHS is still referring clients to this program in an ongoing basis. We have had 23 clients referred since the last board meeting. Nothing new to report.

EPIC

This program has been slow rolling out from DHS. They are doing the recruiting and we are in charge of client training and placement. The target sectors are C N A, truck driver, welding, and food sanitation. Currently JWCC is not offering a welding program starting in January so we are in need of employers will to do an on the job training (OJT) with these clients.

Rental Housing

No open spots in this program at this time.

Staff Review

Jeremy Oshner has taken over as Interim Workforce Director since Howard Kirchner retired in December. We are still in the process of training Stephanie Dehart in all workforce programs. Elaine Davis will be out for 8-weeks and all staff are assisting as needed to cover her work load.

Other

We are currently working on purging the Quincy Workforce Service Center of all items no longer needed for the office. We are cleaning up files, hardware, work spaces, & office resources to make room for the rest of TRRC moving into this location.

County Workforce Schedules

Stephanie Dehart has a new county rotation schedule:

Mondays – Schuyler County

Tuesdays – Pike County

Wednesdays – Brown County

Thursdays – Adams County

Resource Center Visitors Report

Report Date: 01/10/2017
Report Time: 12:35:49PM
Report Num: CISRR005

LWA: 14 - Western Illinois Works Inc		Calendar Quarter: 4	Calendar Year: 2016			
<u>Illinois workNet (TM) Center</u>		<u>Total</u>	<u>Distinct</u>	<u>First Time</u>	<u>Illinois workNet</u>	
100 - Quincy Workforce Service Center		<u>Visitors</u>	<u>Visitors</u>	<u>Visitors</u>	<u>Total Visitors</u>	
	<u>Address</u>	719	396	236	7	
	107 N. 3rd					
	An Illinois workNet Center					
	Quincy, IL 62301					
200 - Galesburg Affiliate Center	311 East Main St., Suite 612	471	165	92	2	
	An Illinois workNet Center					
	Galesburg, IL 61401					
300 - Brown County WIOA Office	206 S. West Cross St.	0	0	0	0	
	An Illinois workNet Center					
	Mt. Sterling, IL 62353					
400 - Hancock County WIOA Office	550 N. Madison St.	0	0	0	0	
	An Illinois workNet Center					
	Carthage, IL 62321					
600 - Macomb Affiliate Center	440 N. Lafayette, Suite 110	64	43	20	0	
	An Illinois workNet Center					
	Macomb, IL 61455					
700 - Pittsfield Affiliate Center	120 S. Madison Street	2	2	2	0	
	An Illinois workNet Center					
	Pittsfield, IL 62363					
800 - Schuyler County WIOA Office	233 N. Congress Street	1	1	1	0	
	An Illinois workNet Center					
	Rushville, IL 62681					
900 - Monmouth Affiliate Center	1025 S. 2nd Street	0	0	0	0	
	An Illinois workNet Center					
	Monmouth, IL 61462					

Selection Criteria: LWA: 14 - Western Illinois Works Inc
Calendar Quarter: 4 Calendar Year: 2016

REPORT ON DELINQUENT & MODIFIED LOANS

January 12, 2017

BIG RIVER FISH, INC.:

Original Loan: \$70,000.00

Loan Bal. \$22,158.25

The business has not been operating the last two times we have stopped at the facility. It is being turned over to our attorney for recommendations on collection.

GENTMAN FLORISTS, INC.

Original Loan: \$30,000.00

Loan Bal. \$14,589.29

The business closed in September 2013 and all assets were sold and applied to the loan. Mrs. Etter is working full time and Mr. Etter has part time work. They are making payments worked out with us based on their income but payments have not been timely. We have ask them for updated financial information and will review the repayment plan with them during January.

HOFMEISTER WELDING, INC.

Original Loan: \$150,000.00

Loan Bal. \$118,105.43

The business is a major supplier in the utility truck market and their largest customer, Knapheide, has experienced lower sales during the latter part of 2016. It is expected to pick up this year. We plan to meet with them within the next 30 days to review financials from 2016 and discuss a plan going forward. We have received payments but they are not current.

JA BIGGS, INC.:

Original Loan: \$15,000.00

Loan Bal. \$3,139.59

The business has closed and the owner has a full time job. The Loan Committee approved a modified loan agreement, adding legal fees and accrued interest. The borrower making payments.

S. Crider Construction

Original Loan: \$69,000.00

Loan Bal. \$44,496.21

We have been unsuccessful in contacting the borrower and have turned this over to our attorney. A judgment has been filed for in Circuit Court.

LOANS BEING ADMINISTERED FOR OTHERS:

One loan is being administered for Adams County RLF

APPROXIMATE FUNDS AVAILABLE FOR LENDING:

EDA	\$355,000.00
Rural Development	<u>\$ 75,000.00</u>
Total Available	\$430,000.00

CSBG \$122,000.00 (program currently frozen and funds unavailable for relending)

Community Development Activity

1/12/2017

Work is continuing with the Illinois Institute of Rural Affairs on the Economic Resiliency Plan and several sections of the CEDS background material.

Mike and Charles have met with the Pike County Economic Development Corp as they prepare the SWOT Analysis for the county

TRRC is conducting a traffic study of the South Quincy Development District funded by IDOT and to make recommendations on highway changes due to company expansion and the Mid-America Port project

Charles met with the Illinois River Carriers Association and the Inland Rivers Ports and Terminals association to discuss issues affecting barge shipments on the Illinois River and particularly in the TREDD part of the river.

The USACE announced at the IL River Carriers meeting that funding for a major upgrade of the LaGrange L&D has been committed with construction to begin in 2020.

Following the IL River meeting Charles meet with the IDOT Director of Waterways to discuss the projects in progress and potential projects for the Mid-America Port

A grant to the Mid-America Port for a market study has just been approved by IDOT.

Due date for the complete update of the CEDS plan is April 30, 2017.

Committee Member Listing as of 11-1-2016 is attached.

Grant writing assistance is a service members are wanting.

**Resolution Certifying the RLF Plan
under the EDA Revolving Loan Fund Grant**

WHEREAS, the Two Rivers Regional Council of Public Officials applied for a Title IX SSED RLF project in June 1994 to the Economic Development Administration under the U.S. Department of Commerce in order to establish an EDA/RLF loan pool to combat the sudden and severe economic dislocation in the Two Rivers Region due to the flood of 1993, and


WHEREAS, the Economic Development Administration had approved the application for establishing an EDA/RLF for \$500,000 and required the Two Rivers Regional Council of Public Officials to establish a RLF Loan Administration Board and develop a Operation Manual called the RLF Plan, which were complied with; and

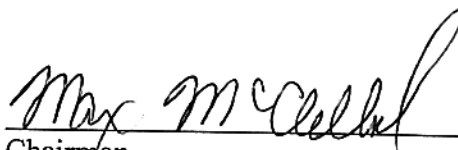
WHEREAS, the Economic Development Administration requires a RLF Plan certification for the EDA/RLF from the grant recipient's governing board along with the annual report;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Two Rivers Regional Council of Public Officials as follows:

- 1) the RLF Plan is consistent with and supportive of the area's current economic adjustment strategy, and
- 2) the RLF is being operated in accordance with the policies and procedures contained in the RLF Plan, and the loan portfolio meets the standards contained therein.

Adopted by the Board on this 12TH day of JANUARY, 2017


Secretary


Chairman

**Two Rivers Regional Council
Governing Board
Meeting Schedule 2017**

DATE	LOCATION
January 12, 2017	TRRC Office – Quincy
February 9, 2017	TRRC Office*
March 9, 2017	TRRC Office*
April 13, 2017	Brown County
May 11, 2017	TRRC Office*
June 8, 2017	TRRC Office*
July 13, 2017	Pike County
August 10, 2017	TRRC Office*
September 14, 2017	TRRC Office*
October 12, 2017	Schuyler County
November 9, 2017	TRRC Office*
December 14, 2017	TRRC Office*

All meetings are on Thursday, unless otherwise noted. Meetings listed in **bold** are the regularly scheduled, quarterly meetings. A light meal will be served at the quarterly meetings. Meetings indicated with an asterisk (*) will be available by conference call and may be cancelled if there is no pressing business. No meal will be served at these meetings.

**TWO RIVERS REGIONAL COUNCIL
PAY AND HOLIDAY SCHEDULE
2017**

	Payperiod Begins	Payperiod Ends	Pay Date	Time Sheets Due*
1	December 25, 2016	January 7, 2017	January 12, 2017	Monday, January 09, 2017
2	January 8, 2017	January 21, 2017	January 26, 2017	Monday, January 23, 2017
3	January 22, 2017	February 4, 2017	February 9, 2017	Monday, February 06, 2017
4	February 5, 2017	February 18, 2017	February 23, 2017	Tuesday, February 21, 2017
5	February 19, 2017	March 4, 2017	March 9, 2017	Monday, March 06, 2017
6	March 5, 2017	March 18, 2017	March 23, 2017	Monday, March 20, 2017
7	March 19, 2017	April 1, 2017	April 6, 2017	Monday, April 03, 2017
8	April 2, 2017	April 15, 2017	April 20, 2017	Monday, April 17, 2017
9	April 16, 2017	April 29, 2017	May 4, 2017	Monday, May 01, 2017
10	April 30, 2017	May 13, 2017	May 18, 2017	Monday, May 15, 2017
11	May 14, 2017	May 27, 2017	June 1, 2017	Tuesday, May 30, 2017
12	May 28, 2017	June 10, 2017	June 15, 2017	Monday, June 12, 2017
13	June 11, 2017	June 24, 2017	June 29, 2017	Monday, June 26, 2017
14	June 25, 2017	July 8, 2017	July 13, 2017	Monday, July 10, 2017
15	July 9, 2017	July 22, 2017	July 27, 2017	Monday, July 24, 2017
16	July 23, 2017	August 5, 2017	August 10, 2017	Monday, August 07, 2017
17	August 6, 2017	August 19, 2017	August 24, 2017	Monday, August 21, 2017
18	August 20, 2017	September 2, 2017	September 7, 2017	Tuesday, September 05, 2017
19	September 3, 2017	September 16, 2017	September 21, 2017	Monday, September 18, 2017
20	September 17, 2017	September 30, 2017	October 5, 2017	Monday, October 02, 2017
21	October 1, 2017	October 14, 2017	October 19, 2017	Monday, October 16, 2017
22	October 15, 2017	October 28, 2017	November 2, 2017	Monday, October 30, 2017
23	October 29, 2017	November 11, 2017	November 16, 2017	Monday, November 13, 2017
24	November 12, 2017	November 25, 2017	November 30, 2017	Monday, November 27, 2017
25	November 26, 2017	December 9, 2017	December 14, 2017	Monday, December 11, 2017
26	December 10, 2017	December 23, 2017	December 28, 2017	Wednesday, December 27, 2017

*Time sheets are due by noon on the date listed.

HOLIDAY CLOSINGS 2017

New Year's Day	January 2, 2017	Monday
Martin Luther King Jr	January 16, 2017	Monday
Lincoln's Birthday	February 13, 2017	Monday
Washington's B-day	February 20, 2017	Monday
Good Friday	April 14, 2017	Friday
Memorial Day	May 29, 2017	Monday
Independence Day	July 4, 2017	Tuesday
Labor Day	September 4, 2017	Monday
Columbus Day	October 9, 2017	Monday
Veterans Day	November 10, 2017	Friday
Thanksgiving Day	November 23, 2017	Thursday
Thanksgiving Friday	November 24, 2017	Friday
Christmas Day	December 25, 2017	Monday
Christmas Eve	December 26, 2017	Tuesday
New Year's Day	January 1, 2018	Monday

*Christmas Eve will be recognized the day after Christmas Tuesday 12/26/17.