

TWO RIVERS REGIONAL COUNCIL  
GOVERNING BOARD  
AGENDA

April 13, 2017

6:30 pm

1. Call to Order *NEW MEMBER SCHUMER COUNTY BOARD*
2. Roll Call *CHRIS BILLINGSLEY / 309-256-5985*  
*CHRISBILL89@GMAIL.COM*
3. Approval of Minutes (motions needed) *RYAN REBECCA W-2ND - APPROVE*
4. Executive Director's Report – Mike McLaughlin (motion needed) *JED RYAN*
5. Fiscal Report - Lisa Garner (motion needed) *JED / REBECCA*
6. Department Reports (motion needed) *REBECCA RYAN*
- a. LIHEAP – Becky Pruden *FOOD BANK -*
  - b. Weatherization (WX) – Becky Pruden
  - c. Workforce Development (WIA) – Jeremy Oshner
  - d. Community Development (CD) – Charles Bell
  - e. Revolving Loan Fund (RLF) – Charles Bell
7. Personnel Committee – (motion needed) *NO REPORT*
8. Finance/Building Committee Report – (motion needed) *NO REPORT*
9. Old Business - *NO*
10. New Business -Resolutions - 1. EDA 2. Economic Development 3. Fridays
11. Other Business - *MOVE NEXT MEETING*
12. Public Input
13. Executive Session
14. Final action may or may not occur in the open session
15. Adjournment : *pm*

*for grants must have:*  
*EDA - CEDS - 7 COUNTIES*  
*CSS, SCOTT, MORGAN*

### **Fiscal Department**

Lisa Garner gave the report; Lisa explained her report. She went over the different grants explaining when they were executed. The total grant awards were down by a few hundred thousand. The State grant is about half of what we got last year. She went over cash balances and explained cash draws. Lisa explained that we need to get more finals done in Weatherization so she can draw cash. John Heidbreder asked what makes up the consolidated account.

Kaye Iftner asked for a motion to approve the Fiscal report: 1<sup>st</sup> Ryan Niekamp by; 2<sup>nd</sup> by John Heidbreder. All ayes, motion carried.

### **Community Services Department**

Becky Pruden gave the report in the CAA board meeting with all members present.

### **Workforce Development**

Jeremy Oshner gave the report. WIOA is working with Quincy University and Jiffi Stop due to layoffs with those employers. They will begin a Job Club in each county very soon; Adams County currently has one. They work on interview skills, writing resumes and working on soft skills. Adams County meets once a week; it will be held once a month in the other counties. DHS is referring SNAP clients over along with TANF clients. The EPIC grant is going slow starting out, this grant targets Certified Nursing Assistant, truck driving, welding and food sanitation. John Wood is not offering the welding program. John Heidbreder asked for clarification on referrals and the number of people that get placed in a job. He asked what the costs are to train the clients. He went over the report that was handed out; the numbers for the county offices will be updated in the next report. Kaye Iftner asked about job club in Pike County that is being advertised in Pike, she asked that Jeremy contact them since we haven't been doing it.

### **Community Development**

Mike McLaughlin gave the report. The delinquent loan report was gone over. A few have been turned over to legal and a few have been making payments. Charles has been working on the CEDS; IDOT gave a 20,000.00 grant.

Jed Parn made a motion to accept the department reports; 2<sup>nd</sup> by John Heidbreder, all ayes, motion carried

### **Personnel Committee – No Report**

### **Finance/Building Committee – No Report**

**Old Business** – No Report

**New Business**

**Nominations of new officers for 2017**

Kaye Iftner named the members that have been nominated to fill positions and asked if anyone had any further nominations.

John Heidbreder moved that nominations be closed with unanimous consent to the election of the people. 2<sup>nd</sup> by Rebecca Weed all ayes, motion carried

Chairman – Max McClelland

Vice Chairman – Ryan Niekamp

Secretary/Treasurer – Theresa Bockhold

Resolution for EDA was approved. 1<sup>st</sup> by Jed Parn; 2<sup>nd</sup> by Max McClelland all ayes, motion carried

Governing Board appointments to the Foundation Board are as follows:

John Heidbreder

Theresa Bockhold

Ryan Niekamp

Rebecca Weed

Derek Ross

Patrice Mills

Jed Parn

Max McClelland

From the CAA board

Sara Goodapple

Michelle Gates

Max McClelland asked for a motion to approve the members to the Foundation Board. 1<sup>st</sup> by John Heidbreder: 2<sup>nd</sup> by Rebecca Weed

Jed Parn explained the gift of the Casey's building in comparison buying the current building we are in. According to the deed of the Casey building anyone that has possession cannot sell items the same items that Casey's does. Discussion followed; it will be looked at once we have sold the Hampshire building.

**Other Business**

John Heidbreder would like to see a table of organization of the agency.

**Public Input**

No Public Input

**Adjournment**

Max McClelland asked for a motion of adjournment; 1<sup>st</sup> by Ryan Niekamp 2<sup>nd</sup> by Rebecca Weed; All ayes, motion carried

Minutes respectfully submitted by Becky Pruden

Signed Max McClelland 4-13-17  
Chairman, Max McClelland Date

Signed Theresa Bockhold 4-13-17  
Secretary/Treasurer, Theresa Bockhold Date

EXECUTIVE DIRECTOR REPORT:

WE SOLD THE HAMPSHIRE STREET BUILDING TO QMG ON FEBRUARY 16, 2017

PORT MEETING, INSURANCE REVIEW, ENVIRONMENTAL REVIEW, PURCHASED CARGO TRAILER

PACKING, REVIEWING FILES, LAYOUT OF NEW OFFICE SPACE

ATTENDED CHAMBER ANNUAL MEETING IN QUINCY, WIOA MEETING WITH BLANCHE

OUR ATTORNEY CALLED QMG REQUESTED TWO WEEK EXTENSION FOR ENVIRONMENTAL REVIEW

TO CONDUCT PHASE 2 REVIEW, AGREED TO ALLOW

SWITCHED FROM EXPERIENCE WORKS TO NATIONAL ABLE, ATTENDED TRAINING WITH BECKY

TOOK MY BOX TRUCK TO SCHUYLER COUNTY TO REFIT THE NEW OFFICE THERE WITH EXTRA FURNITURE

FROM QUINCY OFFICE

WEBINAR ON EDA, TRANSPORTATION MEETING IN QUINCY FOR MAYORS LONG RANGE PLAN

ATTORNEY CALLED SAID QMG WAS NOW REQUESTING \$400,000.00 REDUCTION IN PURCHASE PRICE

AFTER REVIEW OF PHASE 2 STUDY, TOLD HIM THEY HAD NOT EVEN STARTED A PHASE 2 REVIEW

OTHER THAN LOOKING AT ROOF AND INTERIOR, BUT HAD NOT DRILLED OR TAKEN ANY SOIL SAMPLES

CHARLES AND I ATTENDED CEDS MEETING IN PITTSFIELD

PURCHASED A REBUILT COPIER FOR \$800.00 FOR FRONT OFFICE, MEETING WITH AL KUHLMAN FROM

PEORIA IDES REGARDING OUR MOVE INTO THEIR BUILDING, ANOTHER NAT'L ABLE MEETING

STAFF MEETING REGARDING MOVE, EDA REPORTS DUE, PACKING AND REVIEWING FILES

ANDREA RUNGE HERE FROM IL VENTURES IN SPFD ABOUT PARTNERSHIP BUSINESS VENTURE

LOADED 104 BANKERS BOXES INTO CARGO TRAILER, CONTINUED TO PACK

ATTENDED PORT MEETING AT OLC WITH CONSULTANT, AND PORT COMMISSION MEETING IN KEOKUK

THAT NIGHT

MEET WITH BLANCHE TO GO OVER MODIFICATION AND SIGN, PORT DISTRICT MEETING IN Q AT 4:30

GREDF EXECUTIVE BOARD MEETING AT OLC, WEBINAR WITH WIOA, FLOOR PLAN REVIEW 3RD & MAINE

ATTENDED MEETING ON RLF RECAPTURE RE-STRUCTURE, AFI CALL IN WITH AUDITOR/MONITOR

SATURDAY WORKED FROM 8:30 TO 8:30 GETTING READY FOR MOVE AND BECKY WAS THERE MOST OF THE DAY TOO, SUNDAY I WAS THERE 1 TO 4, MONDAY WE WERE CLOSED FOR LINCOLNS BIRTHDAY AND WORKED FROM 9:30 TO 9PM GETTING READY FOR MOVE, ON TUESDAY VALENTINES DAY HAD A SEMI TRIALER DROPPED OFF AND HAD 8 PRISONERS AND 2 GUARDS FROM THE WORKCAMP HELP MOVE, NEXT DAY HAD 8 AGAIN WITH 2 GUARDS, THEN FOLLOWING DAY HAD 6 PRISONERS AND 1 GUARD TO HELP MOVE, WE FED THEM LUNCH EACH DAY ALONG WITH STAFF

FEB 17TH WAS THE FIRST FULL DAY IN THE NEW OFFICES AT 107 NORTH THIRD STREET

18TH SATURDAY I SPENT FROM 7:30 TO 5:30 GETTING THINGS OUT OF OLD OFFICE, MONDAY CLOSED FOR WASHINGTONS BIRTHDAY AND I WORKED FROM 0 TO 5:30 MOVING STUFF OUT AND PULLED ALL THE WIRES FROM SERCURITY SYSTEM OUT, TUESDAY RACHEL CAME UP TO Q WITH A VAN AND REACHOUT TRUCK, THEN I LOADED MY BOX TRUCK TO TAKE TO PITTSFIELD, WED RACHEL CAME WITH TRUCK AGAIN AND I TOOK ANOTHER LOAD IN MY BOX TRUCK TO THE REACHOUT

LWA 14 CONFERENCE CALL, UNPACKING MY OWN OFFICE

ILARC MEETING IN SPFD, ABLE TO MEET WITH EDA DIRECTOR JEANETTE TAMAYO FOR ABOUT AN HOUR

SAT 25TH 10AM GREDF MEETING WITH SEN DUCKWORTH

STAFF MEETING, UNPACKING AND SIGNING CHECKS

CHARLES AND I HAD CONFERENCE CALL WITH DARIN FLEENER FROM EDA AS RESULT OF MY EARLIER MEETING WITH THE DIRECTOR, WILL FOLLOW UP WITH ON SITE VISIT THIS SUMMER TO VIEW AREA

BECKY AND I ATTENDED THE LIHEAP/WX WORKSHOP IN SPFD, THEN CHARLES AND I ATTENDED 2 DAY IL RURAL AFFAIRS CONFERENCE

ATTENDED MEETING WITH GOV RAUNER AT KNAPHIEDE MFG

DID A CLOSEOUT WITH IFT ON CLIENT, RENEWED SAMS REGISTRATION ON TRRC

CONF CALL WITH QUETICA AS POSSIBLE CONSULTANT ON MARKETING STUDY FOR PORT, RECEIVED IDOT GRANT FOR THIS STUDY \$90,000

REVIEWED GATA DOCUMENTS, WEBINAR ON EMBRACING DISRUPTION

NOON CEDS MEETING AT QBTC, PAPERWORK AND SIGN CHECKS

ATTENDED REP RANDY FRESE BREAKFAST, CONF CALL WITH IACAA DEALING WITH FEDERAL BUDGET

INTERVIEWED BRADON COLLINS FOR FRONT DESK, WORKED ONE DAY AND GOT ANOTHER JOB!

EDA PAPERWORK, SAMS REGISTRATION FOR D&B RATING FOR TRRC

ATTENDED BREAKFAST AT QU REGARDING THEIR FUTURE PLANS, UNITED WAY MEETING, MAIAPD-MARAD CONF CALL



# Workforce Department Board Report

4/13/17

## Program Review

### Workforce Innovation & Opportunity Act (WIOA)

We are currently recruiting and completing applications for the summer enrollment for this program. We now offer a Job Club in each of the counties that TRRC serves. The Job Club is for employment services, soft skills training, resume writing, interviewing skills, etc. Job Club has been available in Adams County for many years. It was my goal to make sure this was going in each of our counties. Starting in May, Job Club will be the 3<sup>rd</sup> Monday of the month for Schuyler County, the 3<sup>rd</sup> Tuesday of the month for Pike County, & the 3<sup>rd</sup> Wednesday of the month for Brown County.

I have just finished the Obligation Report for the Grant indicating what carry-over cost there will be for all enrollments. This cost is paid by the grant recipient – Western Illinois Works for LWA 14. I am currently writing the grant application for the next program year for WIOA to be submitted to Western Illinois Works.

### Trade Adjustment Assistance Reauthorization Act (TAARA)

Still continuing to work with Trinity Industries employees. We have several new enrollments for services such as relocation expenses & RTAA, which is a wage stipend. We are also now working with local employees affected by the closing of a Nokia Plant in Naperville, IL.

### Supplemental Nutrition Assistance Program – Employment & Training (SNAP E&T)

DHS is still referring a lot of clients to this program on a regular basis. We have had 84 clients referred since the last board meeting. We are seeing a significant increase in referrals for this program. DHS is changing the way we can bill for clients in this program so we need to evaluate our process in the very near future.

20 HOURS A WEEK  
OR LOSE BENEFITS.

I am currently working on the Grant Application for this program and it will be submitted by the end of the month.

### Temporary Assistance for Needy Families (TANF)

DHS is still referring clients to this program on an ongoing basis. We have had 13 clients referred since the last board meeting. DHS is changing the way we can bill for clients in this program so we need to evaluate our process in the very near future.

I am currently working on the Grant Application for this program and it will be submitted by the end of the month.

## **EPIC (Employment Opportunities, Personalized Services, Individualized Training, Career Planning)**

This program has been slow in getting started out from DHS. They are doing the recruiting and we are in charge of client training and placement. The target sectors are C N A, truck driver, welding, general manufacturing, and food sanitation. We have had 13 clients referred since the last board meeting. It looks like this program will be picking up in the near future.

## **Housing Programs**

There are 29 families in the Rental Housing Support Program. There are 2 openings at Franklin Square Apartments. Those two openings will be filled within the next week.

On April 4, 2017 we received \$34,870.00 to pay out to the landlords in our program for April, May, & June 2017.

The Homebuyer Counseling Program had 1 person that closed on a house at 621 Oak in Quincy, IL. That person received \$21,000.00 in down payment assistance. This was through the Neighborhood Stabilization Program with the City of Quincy.

## **Staff Review**

Due to the amount of work needed to be done in our department with limited staff, I have altered the duties of some of the employees in our department. We are doing more cross-training of staff so we can better serve all clients across all programs. This was also done due to new reporting structures required by some of our programs.

I recently did Employee Evaluations for the Workforce Department.

## **County Reporting**

### **Illinois workNet Center Clients Served**

<u>Illinois workNet (TM) Center</u>	<u>Address</u>	<u>Total Visitors</u>	<u>First Time Visitors</u>	<u>Illinois workNet Total Visitors</u>
100 - Quincy Workforce Service Center	107 N. 3rd An Illinois workNet Center Quincy, IL 62301	563	177	29
300 - Brown County WIOA Office	206 S. West Cross St. An Illinois workNet Center Mt. Sterling, IL 62353	1	1	0
700 - Pittsfield Affiliate Center	120 S. Madison Street An Illinois workNet Center Pittsfield, IL 62363	9	5	0
800 - Schuyler County WIOA Office	233 N. Congress Street An Illinois workNet Center Rushville, IL 62681	0	0	0



# Two Rivers Cash Balances

Report Date 03.31.17

Account Local Name	Bank or Institution Where Held	Statement Begin Cash Balance	Monthly Income	Monthly Expense	Statement End Cash Balance
Consolidated Acct	First Bankers Trust	\$ 104,765.25	\$ 271,151.42	\$ 309,703.45	\$ 66,213.22
Hampshire Bldg Acct	First Bankers Trust	\$ 304,348.21	\$ 1,212.92	-	\$ 305,561.13
TRRC-IHDA	First Bankers Trust	\$ 13.61	-	-	\$ 13.61
EDA / RLF Sequestration Acct	First Bankers Trust	\$ 208,597.76	\$ 8.86	-	\$ 208,606.62
Project Reserve Fund	First Bankers Trust	\$ 7,230.39	\$ 0.31	\$ 10.00	\$ 7,220.70
EDA REVAL Loan Acct	First Bankers Trust	\$ 132,486.66	\$ 2,415.63	-	\$ 134,902.29
TRRC IDA Project 818	Members First Comm Cr Union	\$ 5,584.39	\$ 3.52	-	\$ 5,587.91
TRRC IDA Project 819	United Community Credit Union	\$ 1,851.20	\$ 0.47	-	\$ 1,851.67
Cafeteria Plan Acct	First Bankers Trust	\$ 814.27	\$	\$ 12.67	\$ 801.60
EDA Planning Grant Project	First Bankers Trust	\$ 56.24	-	-	\$ 56.24
Annual Leave Account	First Bankers Trust	\$ 40,537.93	\$ 1.72	-	\$ 40,539.65
Project Reserve Acct 817	Mercantile Bank	\$ 926.33	\$ 0.04	-	\$ 926.37
Pike Reach Out Center	Farmers State Bank	\$ 15,117.52	\$ 7,695.88	-	\$ 22,813.40
Revolving Loan Fund	United Community Bank	\$ 145,820.82	\$ 224.79	-	\$ 146,045.61
Flood Donations	United Community Bank	\$ 39,467.72	\$ 58,094.00	-	\$ 97,561.72
		<u>\$1,007,618.30</u>	\$340,809.56	\$309,726.12	<u>\$1,038,701.74</u>

**Two Rivers Regional Council of Public Officials  
Agency Funding Sources FY 2017  
Attachment A**

GRANT DESCRIPTION	GRANT NUMBER	GRANT TERM	GRANT AMOUNT	GRANT EXPENDITURES	BUDGET VARIANCE
<b>DCEO - IL Department of Commerce and Economic Opportunity</b>					
CSBG - Community Service Block Grant	16-231004	01/01/16 - 03/31/17	255,692.00	255,634.21	57.79
CSBG - Community Service Block Grant	17-231005	01/01/17 - 03/31/18	255,692.00	4,030.17	251,661.83
Weatherization Assistance Program - HHS	16-221004	06/01/16 - 06/30/17	296,703.00	86,763.42	209,939.58
Weatherization Assistance Program - State	17-251004	12/9 07/01/16 - 06/30/17	80,080.00	24,163.59	55,916.41
Weatherization Assistance Program - DOE	13-404004	11/7 07/01/16 - 06/30/17	133,611.00	48,014.39	85,596.61
LIHEAP - Low Income Home Energy Assistance Program - HHS	16-224004	10/01/15 - 06/30/17	1,454,802.00	1,408,756.99	46,045.01
LIHEAP - Low Income Home Energy Assistance Program - HHS	17-224004	NOGA 10/01/16 - 06/30/18	476,424.00	74,642.11	401,781.89
LIHEAP - Low Income Home Energy Assistance Program - State	17-254004	11/17 07/01/16 - 06/30/17	693,231.00	499,268.59	193,962.41
EPIC - The Employment Opportunities, Personalized Services, Individualized Training, Career Planning Program	15-762020	02/01/16 - 01/31/18	241,800.00	26,513.90	215,286.10
<b>IDHS- Illinois Department of Human Services</b>					
Emergency & Transitional Housing	FCSVH00537	07/01/16 - 06/30/17	32,718.00	4,800.00	27,918.00
Homeless Prevention	FCSVH00200	07/01/16 - 06/30/17	34,930.00	11,910.00	23,020.00
SNAP	FCSVGO0271	07/01/16 - 06/30/17	130,321.00	62,315.75	88,005.25
TANF Job Placement	FCSVG00084	07/01/16 - 06/30/17	144,900.00	68,323.13	76,576.87
<b>DOL - Department of Labor - Passed thru Western IL Works</b>					
WIA ADULT PROGRAM	14-681014	07/01/16 - 09/30/16	58,434.00	32,338.07	26,095.93
WIA YOUTH ACTIVITIES	14-681014	07/01/16 - 06/30/17	75,471.00	46,440.99	29,030.01
WIA DISLOCATED	14-681014	07/01/16 - 09/30/16	59,085.00	59,062.89	22.11
<b>IHDA - Illinois Housing Development Authority</b>					
Passed through Illinois Association of Community Action Agencies					
Rental Housing Support Program					
CURRENT		09/01/08 - PRESENT	1,028,519.40	1,023,902.32	4,617.08
		06/01/16 - 06/30/17	164,128.21	154,708.90	9,419.31
USDA - United States Department of Agriculture					
HPG - HOUSING PRESERVATION GRANT		09/17/14 - 12/31/16	6,943.75	6,943.75	-
<b>U.S. Department of Commerce</b>					
Passed through EDA - Economic Development Administration:					
District Planning Assistance Program	06-83-05987	07/01/16 - 06/30/17	54,628.00	43,089.19	11,538.81
<b>TOTAL PROGRAM AWARD FY 2016 BUDGET</b>			<u>5,698,113.36</u>		

# REPORT ON DELINQUENT & MODIFIED LOANS

April 12, 2017

## **BIG RIVER FISH, INC.:**

Original Loan: \$70,000.00

Loan Bal. \$22,158.25

The business has not been operating the last two times we have stopped at the facility. It is being turned over to our attorney for recommendations on collection.

## **GENTMAN FLORISTS, INC.**

Original Loan: \$30,000.00

Loan Bal. \$14,525.08

The business closed in September 2013 and all assets were sold and applied to the loan. Mrs. Etter is working full time and Mr. Etter has part time work. They are making payments worked out with us based on their income but payments have not been timely. We have ask them for updated financial information and will review the repayment plan with them during January.

## **HOFMEISTER WELDING, INC.**

Original Loan: \$150,000.00

Loan Bal. \$114,795.06

The business is a major supplier in the utility truck market and their largest customer, Knapheide, has experienced lower sales during the latter part of 2016. It is expected to pick up this year. We plan to meet with them within the next 30 days to review financials from 2016 and discuss a plan going forward. We have received payments but they are not current.

## **S. Crider Construction**

Original Loan: \$69,000.00

Loan Bal. \$44,496.21

The borrower appeared at a court hearing on the judgment and a second hearing scheduled for April 24.

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## **LOANS PAID IN FULL:**

J.A. BIGGS, Inc., Jeremy Bigelow

## **LOANS BEING ADMINISTERED FOR OTHERS:**

One loan is being administered for Adams County RLF

## **APPROXIMATE FUNDS AVAILABLE FOR LENDING:**

EDA	\$358,000.00
Rural Development	<u>\$ 75,000.00</u>
Total Available	\$433,000.00

CSBG \$125,000.00 (program currently frozen by federal agency and funds unavailable for relending)

TWO RIVERS REGIONAL COUNCIL OF PUBLIC OFFICIALS  
RESOLUTION TO APPROVE THE  
2017 REVISIONS TO THE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

WHEREAS, the Two Rivers Regional Council of Public Officials was established in July 1974 through an Intergovernmental Agreement among Adams, Brown, Pike and Schuyler counties to provide an opportunity for all units of local government in the region to cooperate in the solution of problems and to develop policies and plans that are regional in nature, and

WHEREAS, Adams, Brown, Cass, Morgan, Pike, Schuyler and Scott counties were officially designated an Economic Development District under the provision of Title IV of the Public Works and Economic Development Act of 1965, as amended, by the Economic Development Administration of June 12, 1989, and

WHEREAS, the Governing Board of the Two Rivers Regional Council of Public Officials has previously resolved to accept the responsibilities for providing technical and administrative service the Two Rivers Economic Development District.


WHEREAS, The Two Rivers Economic Development District is designated the entity to develop and update the Comprehensive Economic Development Strategy for the seven county district and has completed a major update to that strategy, now therefore

BE IT RESOLVED, THAT THE Two Rivers Regional Council of Public Officials hereby approves the updates and the Two Rivers Economic Development District 2017 Comprehensive Economic Development Strategy..

Date Passed: 4/13, 2017

  
Chairman

ATTEST:

  
Title Secretary

**TWO RIVERS REGIONAL COUNCIL OF PUBLIC OFFICIALS**  
**RESOLUTION TO SUBMIT AN APPLICATION FOR**  
**AN EDA PLANNING ASSISTANCE GRANT**  
**AND COMMITMENT OF LOCAL FUNDS**

WHEREAS, the Two Rivers Regional Council of Public Officials was established in July 1974 through an Intergovernmental Agreement among Adams, Brown, Pike and Schuyler counties to provide an opportunity for all units of local government in the region to cooperate in the solution of problems and to develop policies and plans that are regional in nature, and

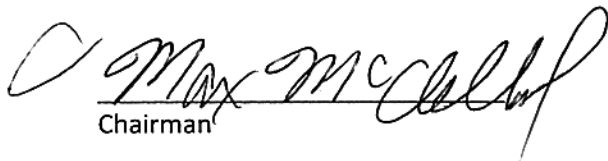
WHEREAS, Adams, Brown, Cass, Morgan, Pike, Schuyler and Scott were officially designated an Economic Development District under the provision of Title IV of the Public Works and Economic Development Act of 1965, as amended, by the Economic Development Administration of June 12, 1989, and

WHEREAS, the Governing Board of the Two Rivers Regional Council of Public Officials has previously resolved to accept the responsibilities for providing technical and administrative service to the Two Rivers Economic Development District.

NOW THEREFORE BE IT RESOLVED, that the Two Rivers Regional Council of Public Officials hereby Authorizes the submission of an application for \$70,000.00 Planning Assistance Grant to the U.S. Department of Commerce, Economic Development Administration, and

BE IT FURTHER RESOLVED that the Two Rivers Regional Council of Public Officials hereby authorizes the expenditure of and commits \$70,000.00 (\$53,907.00 of local county dues and \$16,093.00 from the Council's local unrestricted, non-federal funds to be used as matching funds for the grant beginning July 1, 2017.

Date Passed: 4/13, 2017

  
Chairman

  
Secretary-Treasurer

**RESOLUTION GIVING DIRECTOR AUTHORITY TO CLOSE ON FRIDAYS**  
**AS NEEDED FOR**  
**TWO RIVERS REGIONAL COUNCIL OF PUBLIC OFFICIALS**

WHEREAS, the Two Rivers Regional Council of Public Officials is responsible for administering grants for local, state and federal funding sources,

WHEREAS, the Council recognizes the need for closing the Agency on Fridays, because of funding running out and grant funds not yet received from the State of Illinois,

WHEREAS, the Board of Directors for Two Rivers Regional Council of Public Officials believes this authority should be granted to the Executive Director or anyone appointed by the Board in this capacity,

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of Two Rivers Regional Council of Public Officials, authorizes Mike McLaughlin while in the capacity of Executive Director, authority to act on behalf of the Council to effectively to run the Agency.

Adopted by the Board this 13 day of APRIL, 2017.

  
Secretary

  
Chairman