

**Two Rivers Regional Council of Public Officials
Annual Meeting
Governing/Foundation/CAA Board Meeting MINUTES--1/10/19
QBTC, 301 Oak Street, Quincy, IL 62301
6:00p.m.-8:30pm (updated 1/10/19)**

- 6:20pm-6:25pm Call Board Meeting to Order/Welcome/Introductions
Max McClelland & Michelle Gates
- ****No Agenda Changes were made.**
 - **Introductions of Board members & staff:**
Governing: Theresa Bockhold, Dave Bellis, Chuck Northcutt, John Birch, Derek Ross, Max McClelland, Chet Ester; Absent: Rebecca Weed, Ryan Niekamp, Peggy Perry, Charlie Hull, & Charles Bainter
CAA: Sara Goodapple, Meg Woods, Candy Knight, Heidi Welty, Michelle Gates, Burl Boyd, Holly Cain; Absent: Ryan Niekamp, Charla Meyers, Connie Lerch, and Rebecca Weed
Foundation: Sara Goodapple, Theresa Bockhold, Michelle Gates, Derek Ross, Max McClelland; Newly Appointed: Dave Bellis-Adams, John Birch-Pike, & Chuck Northcutt-Brown; Absent: John Heibreder, Ryan Niekamp, Rebecca Weed
Staff: Jeremy Oshner, Tamitha Ague, Charles Bell, Earl Bricker; Absent: Becky Pruden
 - ****Approval of Minutes from December 2018 Governing Board was approved by John Birch and seconded by Chuck Northcutt. Motion carried.**
 - ****Approval of Minutes from October 2018 CAA Meeting was approved by Holly Cain and seconded by Burl Boyd. Motion carried.**
 - **Governing Board Chairman's Report-None Given as there was nothing to report; CAA Board Chairman's Report was approved by Holly Cain and seconded by Burl Boyd motion carried. Foundation Board Chairman's Report-None Given as there was nothing to report.**
- 6:26pm-6:50pm Executive Director's Report – Tamitha R. Ague (motion needed) John Birch made a motion and second by Chuck Northcutt. Motion carried.
- *****Accountant's Contract has been arranged by Andrea Ash of Wiewel & Ash Accounting, a motion was made Burl Boyd and second by Derek Ross to hire her to complete the 2018 TRRC Employee W-2's. Motion carried.**
 - ****Bylaws 2018 - It was agreed to Table this document until the next meeting.**
 - **Office Update – Christmas party and month long activities were enjoyed by staff. TRRC may host a summer Staff Day.**
 - **Finance Director Search Update - applications are being taken at this time. Personnel Committee has scheduled conference calls with Tamitha regarding the progress and updates to the hiring. Tamitha hopes to have someone in place by the end of February.**
- 6:51pm-7:07pm Agency Department Reports (motion needed) Derek Ross made a motion to approve the reports and second by John Birch. Motion carried.

- Financial Report -None Given due to not having a Finance Director at this time
- Community Action/REACHOUT – Becky Pruden absent, Rachel gave the report.
- Workforce Development (WIA) – Given and Submitted by Jeremy Oshner
- Community Development (CD) – Given and Submitted by Charles Bell/Earl Bricker
- Revolving Loan Fund (RLF) – Given and Submitted by Charles Bell/Earl Bricker

7:08pm-7:40pm

Old Business:

- ****Casey's Building Sale Discussion-Mt. Sterling, IL-** Bill Davis, Versailles, IL--Counter Bid Update – Charles Bell explained the buyer might apply for a loan through Revolving Loan Program. Foundation members: John Birch made a motion to sell the building for \$18,500. Chuck NorthCutt second. Motioned carried.
- ****Pike County/ReachOut Building-Building Committee** –Has a thrift store, food pantry, and storage space. Derek Ross and John Birch explained they have been looking at buildings for sale in the area. A couple agents have approached John on purchasing the current building. Tamitha reviewed the past issues with the building. Discussion was held; moving the business, renting a building, or selling this building. John will look into the people to buy the building. Tamitha will check into getting an engineer to look at the building.

7:41pm-8:21pm

New Business: Michelle Gates asked the CAA Board for any questions. The By-laws were discussed. Burl Boyd asked about the scholarship fund. Jeremy Oshner explained the way a scholarship program works. The Federal government sets these standards.

- Election of Officers:
Governing Board: Remain the same until bylaws are approved at the next meeting. Elections will be held after that function of the next meeting.
CAA Board: Held election of officers. Secretary Michelle Gates nominated Charla Meyer, was second by Candy Knight. Charla Meyer was elected. Holly Cain nominated Candy Knight for Vice chairman. Candy second. Candy Knight was elected as vice chairman. Burl Boyd nominated Michelle Gates for Chairman. Holly Cain second.
Foundation Board: Did not do elections at this time
- Committee Assignments:
Governing Board Chair-Max McClelland invited the CAA Board members to participate in all of the agency's committee's other than the Executive Committee of the Governing Board. Governing Board did not change any committee members on any committees.
CAA Board-Agreed to the invite and assigned Holly Cain and Heidi Welty to Personnel. Burl Boyd, and Michelle Gates to Finance and building. Michelle Gates to Finance.

8:22pm-8:22pm

No Public Comment & Announcement Section--Open

8:23pm

John Birch made a motion to Adjourn the meeting second by Chet Esther.

Motion carried.

Respectfully Submitted,

Theresa Bockhold

Secretary, TRRC Governing Board 2018-2019