

Two Rivers Regional Council of Public Officials
Governing Board Meeting Agenda--11/08/18
TRRC Office
107 N. Third Street, Quincy, IL 62301
Call-In Info. For Those Unable To Attend In Person: 217.843.4822
6:00p.m.-8:30pm (updated 10/31/18)

- 6:00pm-6:15pm Call Board Meeting to Order/Welcome/Introductions –Max McClelland
- **Agenda Changes
 - **Approval of Minutes from July Board Meetings; John Heidbreder made a motion to approve, Becky Pruden second. Motion approved.
 - **Acknowledgement of Discussion Notes from September Board Mtg Ryan Niekamp made a motion to approve, John Birch second. Motion approved
 - Chairman's Report
- 6:15pm-6:25pm Executive Director's Report – Tamitha R. Ague (motion needed) showed news letter ,and told about staff news letter. Gave board a calendar, talked about holloween party. Three tables are provided for the gift wrapping, a fund raiser for two rivers. These are also good PR for two rivers. Christmas party discussed. A motion was made by Ryan Niekamp and second by Rebecca Weed to approve the executive director's report.
- **Office Key Usage Policy, Charles Bell needs to sign a policy sheet to have use of a key. A motion was made by Ryan Niekamp and second by Peggy Perry to accept this Usage Policy. Motion was amended by Derek Ross and second by Ryan Niekamp. All approved.
 - To up date the by laws Ryan Niekamp, John Heidbreder, Rebecca Weed and Derek Ross were appointed.
 - Ryan Niekamp asked about CPR for the staff. Rebecca Weed will ask John Simmon about a class.
 - Winters Insurance added Ciber coverage to our Policy and saved us money. Working with Brian to help save on the 22 staff policy. Derek Ross offered to help look over the policy.
 - Donors campaign.
- 6:25pm-7:00pm Agency Department Reports (motion needed)
- Financial Report--1st Qtr (Jul-Sept) Financial Report--Lisa Garner no report
 - Community Action/REACHOUT – Becky Pruden gave her report hoping for inmates to help for the Christmas baskets. Board members are welcome and can donate to the toy for a child on November 27.
 - Weatherization (WX) – Becky Pruden
 - Workforce Development (WIA) – Jeremy Oshner absent gave a written report.
 - Community Development (CD) – Charles Bell invited board members to attend meetings, he will be sending out a schedule.

- Revolving Loan Fund (RLF) – Charles Bell said Ameren helped with the lighting project at the QTC building. Two new tenants this month.
- Motion to approve the reports was made by John Heidbreder and second by Ryan Neikamp. Motion approved

7:00pm-7:30pm Old Business: Jim Bensman reported by phone, the condition of the building. 1. Basement window needs concrete to fix support struction. 2. Old coal shoot needs to closed in. 3. Issue with front of building, the NW corner. TheNW corner inside, a space in the wall. 4. Upper level, north wall cracking above window. 5. South wall has cracking. 6.Back of building second level large cracking following brick needs to be reconstructed. A Mason contractor is needed to do these repairs. Discussion held, a committee was picked; John Birch, Derek Ross, Rachel Baker, John Heidbreder, and Becky Pruden. Ryan Neikamp made a motion and second by Rebecca Weed to look into these repairs.

Bill Davis presented a proposal to purchase the Casey building. Discussion was held on this purchase. Rebecca Weed made a motion to make an offer of \$30,000.00 and Ryan Neikamp second, all approved.

- **Casey’s Building Sale Discussion-Mt. Sterling, IL-Proposal-Bill Davis, Versailles, IL
- **Pike County/ReachOut Building-Jim Bensman, Mecco Engineering, Hannibal, MO (motion needed)

7:30pm-8:15pm New Business:

- TRRC 2017-2018 Audit-Gray, Hunter, Stenn Acct. Firm, Quincy, IL. Gave a single audit report. LIHEAP program did not meet dead lines. Loan funds has money that has money with no activity. Fiscal officer has lack of segregation.

8:15pm-8:30pm Public Comment none. Becky Pruden will be sending out explaining of each program to the new members of the board. & Announcement Section--Open

8:30pm Adjournment John Birch made a motion and second by Rebecca Weed. All approved.

- Next Meeting Date: Thursday, December 13, 2018, TRRC Office, Quincy, IL

CLOSED SESSION: The Board of Directors may “close” the meeting to the public at any time during the designated meeting date to discuss confidential matters. If the meeting is “closed”, the appropriate reason will be identified to the public with the motion and vote recorded to “open” session minutes. A “closed” meeting may be called for the issue of personnel, litigation, agency investigations and complaints, real estate, confidentiality and privileged communication between the board and its attorney, auditor, state government and grant partners, or other designated contracted businesspersons, and other issues deemed necessary by the board to be in a closed session. No board member or privileged entity shall discuss any business in a “closed” meeting, which does not directly relate to the specific reason identified to “close” the meeting.

(*Indicates some action is required for this agenda item), (**Indicates discussion and possible vote), (***)Indicates discussion, vote, and handouts)